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# *The Commonwealth of Massachusetts*

## *Department of State Police*



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Division of Administrative Services

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Framingham, MA 01702

February 7, 2022

Telephone: (508) 820-2300

From: Michelle E. Small, Chief Administrative Officer

To: Candidates for Appointment to the 87<sup>th</sup> RTT

Re: **Psychological Assessment Reporting Instructions**

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The "Psychological Assessment Reporting Schedule" has been posted to the 87<sup>th</sup> RTT website. Reporting dates and times are listed by candidate number.

The psychological assessments will be conducted at:

Massachusetts State Police  
General Headquarters Building  
470 Worcester Road  
Framingham, MA 01702

Upon arrival at General Headquarters (GHQ) candidates will be directed to the proper parking area. Candidates are to remain in their vehicle until directed to exit.

**Psychological Assessment Reporting Times:** – Psychological assessments will be conducted on February 15, 17, 22, and 24, 2022. We will conduct two assessment sessions per day. The reporting time for the first session is 07:00 hours. The reporting time for the second session is 10:00 hours. Late arrivals will not be processed.

**COVID 19 Restrictions:** - Candidates will wear a mask and remain in their vehicles until they are brought into the General Headquarters building by a Staff Member. Candidates will be brought into General Headquarters in small groups and social distancing will be maintained throughout the entire process. If any Candidate is experiencing any cold, flu, or fever like symptoms, they should contact Ms. Kathie Davenport at [hr@pol.state.ma.us](mailto:hr@pol.state.ma.us) prior to their scheduled reporting date and time.

**What To Bring:** – Candidates must bring the following documentation to their psychological assessment:

- a photo ID (driver's license or military ID)

**Failure to bring a photo ID may result in your dismissal from the scheduled selection activity.**

**What to Wear:** – Candidates will report in business attire.

**What You Will Be Required to Do:** – Candidates will be administered a written questionnaire. Candidates MUST be completely truthful when answering the questions. This phase of the psychological assessment will take between 1 – 2 hours.

**Failure to attend this or any other scheduled activity shall be considered a voluntary withdrawal from the selection process.**

Questions or concerns relative to your scheduled appointment are to be directed to Ms. Kathie Davenport at [hr@pol.state.ma.us](mailto:hr@pol.state.ma.us). Based on the need to process hundreds of psychological appointments, **requests for rescheduling will only be considered in cases of exigent circumstance.**

Sincerely,

Ms. Michelle E. Small  
Chief Administrative Officer  
Massachusetts State Police